Graduate Application for Degree and Certificate Conferral

Students will use this form for late degree awards. Students who did not apply for graduation within the Graduation Clearance System's timeframe should complete this form with the appropriate signatures. Please allow 2-3 weeks for processing of the final audit. Applicants who meet all degree and financial requirements will receive their diplomas via U.S.P.S certified mail delivery. All correspondence regarding degree audit and completion is sent exclusively to the assigned **JSU e-mail** account.

Please clearly print your name exactly (including capitalization) how it should appear on your diploma:

Last Name   First Name   Middle

Diploma Mailing Address_____ City_____ State_____ Zip_____

JSU Email Address_____ Student ID_____

Check the degree that you will be completing:

Major_____   Concentration_____

Catalog followed_____

Please check your past conferral date below and review the important guidelines for submission of degree applications. All degree requirements must be completed before the degree will be awarded.

For a conferral date of **July 23, 2021 (Summer 2021)**

For a conferral date of **December 2021 (Fall 2021).**

For a conferral date of **April 30, 2022 (Spring 2022)**.

For a past conferral date:

Enter date here: _____

Student Signature_____   Date _____

Advisor Signature_____   Date _____

Chair Signature_____   Date _____

Dean Signature_____   Date _____

Graduate Studies Signature_____   Date _____

Please return this form to the Office of Registrar and Records via the methods noted below:

Processed by: _____ Date_____   3-8-2022