



## Application for Dual Degree

Students seeking to pursue two different degrees (e.g., a bachelor of arts degree and a bachelor of science degree) should complete and return this application for dual degree form to the Office of Registrar and Records. The degrees must be different (e.g., a bachelor of arts degree and a bachelor of science degree), must be from different disciplines (e.g., art and chemistry), and students cannot pursue two similar degree programs (e.g., cannot earn both a BA in history and philosophy and a BS in history and philosophy). Both degrees must be completed at the same time.

Students will need to consult with an advisor from both colleges and majors. Students must have completed a minimum of 32.0 semester hours in residence at Jackson State University, with a **minimum cumulative grade point average of 3.0**. Students must be registered in one of the colleges. (The College in which the student is initially accepted will be deemed the “home” or “host” college.)

Student must be admitted to each college in which a degree is being sought:

- Student must submit a separate Application for Dual Degree along with other required documents to each respective college (if the two degrees are coming from two different colleges).
- Degree plans must be developed for the student by an academic advisor in Student Success and must be approved by a faculty advisor and chairperson from each of the respective colleges and major. The degree plan must be documented on the Application for Dual Degree.
- Student must return completed and signed applications to the Office of the Registrar and Records.
- Student must meet requirements and follow procedures of each department and college.

Degree requirements for each major must be met simultaneously. (Meeting the requirements of dual degrees may lengthen completion time of academic programs.) The student must maintain a grade point average of 2.00 or higher in each degree program. (It is the student’s responsibility to know minimum grade point average requirements for both degree programs.) Student may withdraw from this arrangement at any time prior to the final semester in which the degrees are to be awarded by submitting a formal letter of withdrawal to the Dean of each college in which enrolled.

I have read and understand the above policies, regulations, and procedures. I understand my acceptance into the Dual Degree Program is based upon approval by officials in both colleges.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Personal Statement:** Explain your reasons for applying for a Dual Degree including your educational objectives and career goals. If you need additional space, please attach a separate sheet.

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**Student Information:**

First Name: \_\_\_\_\_ Middle: \_\_\_\_\_ Last Name: \_\_\_\_\_

J# \_\_\_\_\_ Email: \_\_\_\_\_@jsums.edu Contact Phone: \_\_\_\_\_

Is cumulative GPA at least 3.0: \_\_\_\_\_ Credit Hours Completed in Residence at Jackson State University: \_\_\_\_\_

**Degree Information:**

Host/Current College: \_\_\_\_\_ Current Major: \_\_\_\_\_

Secondary College (if applicable): \_\_\_\_\_ Major Sought: \_\_\_\_\_

**Program Plan (required for all students): A program of study should be created listing all courses needed to complete both majors.**

CURRENT SEMESTER _____ SEMESTER	_____ SEMESTER	_____ SEMESTER	_____ SEMESTER
Course & Credit Hours	Course & Credit Hours	Course & Credit Hours	Course & Credit Hours
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

_____ SEMESTER	_____ SEMESTER	_____ SEMESTER	_____ SEMESTER
Course & Credit Hours	Course & Credit Hours	Course & Credit Hours	Course & Credit Hours
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total Credits \_\_\_\_\_ Total Credits \_\_\_\_\_ Total Credits \_\_\_\_\_ Total Credits \_\_\_\_\_

Students must gain approval from each college. The signatures below denote eligibility and approval for the dual degree being sought.

**Approval of Dual Degree Program:**

*Host/Current College and Major*

Department Chair Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Dean of College Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Secondary College and Major*

Department Chair Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Dean of College Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Email completed form to studentrecords@jsums.edu. Incomplete forms will not be processed.

**FOR REGISTRAR OFFICE USE ONLY**

Revised 10/14/21

Request Processed

Processed by: \_\_\_\_\_ Date: \_\_\_\_\_